

DOMINIC FRANK
SUPERVISOR
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COUNCIL MEMBERS
315-866-8104
RANDY KAST
VITO CARBONE
DANIEL STALTERI
KATHLEEN DeCARLO

Town of Herkimer

Formed on March 7, 1788

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HERKIMER, NEW YORK 13350
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JENNIFER DEMETRO
TOWN CLERK
315-866-2690

SUPT. OF HIGHWAYS
315-866-1803
KEN WARD

RECEIVER OF TAXES
315-866-8101
JODI RIVERS

The **Regular Meeting** of the Town Board of the Town of Herkimer, Monday, September 16, 2024, at 6:00 PM, at Herkimer Town Hall, 114 North Prospect Street, Herkimer, NY 13350.

- 01) **Opening of the Regular Meeting.**
- 02) **Roll Call of Officers.**
- 03) **Pledge of Allegiance.**
- 04) **Reading of the minutes of the previous Regular Meeting on September 16, 2024.**
- 05) **Public Meeting.**
- 06) **Petitions and Communications.**
 - A. Letters dated March 2, 2019, May 28, 2019 and January 26, 2022 from the U.S. Department of the Interior Fish and Wildlife Service Field Supervisor, David Stilwell, concerning the Herkimer Hydroelectric Project.
 - B. A letter dated September 16, 2024 from NYSDOT Regional Planning and Program Manager, Deborah Windecker, concerning the initial project proposal for the rehabilitation of the Shells Bush Road bridge.
 - C. A letter dated September 16, 2024 from Supervisor Frank to the NYSDOT of the Mohawk Valley Region, Jonathan Tibbets, to request a traffic study on Broat Road.
 - D. A letter dated September 17, 2024 from Charter Communications Sr. Director of Government Affairs, Alex Camarda, concerning upcoming changes in service.
 - E. A letter dated September 18, 2024 from the Herkimer County Land Bank Executive Director, Michael Edwards, concerning meeting to discuss more details about the Land Bank.
 - F. A letter dated September 18, 2024 from NYSDOT Regional Traffic Engineer, Michael Gallerani, concerning the authorization of the speed limit being reduced from 55 mph to 45 mph on Steuben Hill Road.
 - G. A Certificate of Liability Insurance dated September 19, 2024 for Morton Buildings, Inc. effective 10/1/2024 through 10/1/2025.
 - H. A letter dated September 23, 2024 from Barton&Loguidice Vice President, Matthew Fuller, concerning the Town Park Bathroom ADA Renovations Project.
 - I. An email received September 25, 2024 from Herkimer-Oneida Counties Comprehensive Planning Program Senior Analyst, Jenna Webb, concerning the updated Town of Herkimer Zoning Map.
 - J. A letter dated September 27, 2024 from NYSDOT Local Project Coordinator, Joseph Kaczor, concerning the agreement for the Osborne Hill Road Culvert funding.

- K. A letter dated September 30, 2024 from NYSDOT Regional Traffic Engineer, Michael Gallerani, concerning the initiated study to investigate the speed limit on Broat Road.
- L. A letter dated October 1, 2024 from Peter Blanchfield of Stone Ridge Hydro concerning the Herkimer Hydroelectric Project and a request for a meeting to discuss the Erosion Mitigation and Abatement.
- M. A letter dated October 1, 2024 from NYSDOT Local Project Coordinator, Ashton Cady, concerning the agreement for funding of the bridge rehab for Shells Bush Road over the West Canada Creek.
- N. A letter dated October 3, 2024 from NYSDEC Environmental Analyst, Kristina Markey, concerning the Lead Agency Determination for Route 5 Sand and Gravel LLC.
- O. A letter dated October 3, 2024 from NYS Ag. and Markets Animal Health Inspector Makayla Kemmeren, concerning the Municipal Shelter Inspection Report dated 10/1/2024 rated Satisfactory.
- P. A letter dated October 7, 2024 from Supervisor Frank, to Krystal Moore, concerning her appointment as Deputy Town Clerk.

07) Routing.

Herkimer County Soil and Water Fall 2024 Newsletter.

08) Resolutions & Transfers.

Resolution No. 35 to adopt Local Law No. 3 of 2024 to override the tax cap.
Transfers.

09) Old Business.

Water Districts:

McKenna Road Enhancement Project:

West Herkimer Water:

East Herkimer Sewer District:

East German Street Extension Emergency Road Repair Project:

Codes:

Piper Road:

Landbank:

Subdivision Local Law:

160 Pine Grove Road:

Updating Zoning Ordinance/Map:

Signs entering Town:

Charging Station for electronic cars:

Friends of Town of Herkimer/Not for Profit:

Public Safety:

10) New Business.

2025 Tentative Budget.

Letters inviting residents to West Canada Creek Hydro Dam Meeting.

11) Reports.

Contract with Emrich for services near pump station of Valley Commons Water/Sewer District.
The Wladis Law Firm bill for PureSky Energy.

Town Park Committee Meeting Minutes dated 9/19/2024.
NYS Homeland Security & Emergency Services Quarterly Progress Report.
Summary of Lead Service Line Inventory; Valley Commons, E.H.W.D & McKennan W.D.
Bank Reconciliation Report for August, 2024 from Budget Officer Marcia Baylor.
Cash Report for August, 2024 from Supervisor Frank.
Fiscal Stress Monitoring System for 2023.
Herkimer County Approved Hazard Mitigation Plan for 2024.
Town Clerks Report for September, 2024 from Clerk DeMetro.
Town Justices Report for September, 2024 from Justice Manne and Justice Petucci.
Emergency Orders dated 9/18, 9/23, 9/28 and 10/3 of 2024 for East German St. Ext.
Renewal State of Emergency Declaration dated 9/23/24 for East German St. Ext.
Revenue and Expense Report dated October 4, 2024.
Trial Balance Report dated October 4, 2024.

12) Purchase Orders and Audit.

Purchase Orders.

1. Materials for Town Park Storage Building.
2. 2-insulated overhead doors for storage building.
3. Buzzer for Main door entrance of Office Building.
4. Buzzer for Court door entrance.

Audit dated October 7, 2024.

13) Adjourn.